

## **Health & Safety Policy**

Geo Pollution Technologies (UK) Ltd statement of Policy for Health & Safety is as follows;

The Company places a primary importance on good stewardship for the safety and welfare of its employees and others affected by its operations.

To achieve this, a management structure is provided defining the specific roles of competent individuals within a Health and Safety Management System.

The Managing Director is responsible for ensuring there is sufficient human and financial resources to facilitate a safe working environment, the prevention of work related injury and ill health and to prioritise Health and Safety above all other interests.

A competent Director will be responsible for Health & Safety, providing a set of policies and procedures under various program elements that will detail the organisational responsibilities and arrangements necessary to meet and where practicable, surpass the relevant legislative standards. The Director will organise a support network and ensure the Managing Director is informed of any requirements to fulfil his role.

Continuous improvement will be achieved through regular reviews with relevant staff where policies and procedures will be amended or created in line with the developing needs of the organisation.

Where necessary we will refer to a competent consultancy where there is need for clarification on Health and Safety matters.

We acknowledge that people are the key resource and will ensure that a safety culture permeates to all departments at all levels, inviting comment from all members of staff to allow them to become part of the decision making and risk evaluation process with regard requisite control measures.

The principles and approaches used in managing the programme elements are:

- A visible and demonstrated commitment from directors,
- Appointment of a Director responsible for Health and Safety,
- Employee involvement at all levels,
- A proactive teamwork approach to measure and continually improve performance,
- Doing things right the first time,
- A culture of zero loss, and
- Adhere to the ISO45001:2018 framework.

As an organization we will:

- Strive to eliminate all foreseeable hazards and reduce health & safety risks which might result in personal injury, or ill health,
- Seek to avoid all forms of accidental loss such as fire, plant or property damage, and
- Establish Occupational, Health & Safety objectives.

An appointed Health & Safety Consultant who will support the Board of Directors in discharging their duties relating to Health and Safety matters, sufficient time will be allocated to this resource in order to implement the policy herein. Those responsible for Health & Safety are detailed below.

## **Responsibilities for Health and Safety**

### **Overall and final responsibility for health and safety:**

- Ian McDonald (Managing Director).

### **Day-to-day responsibility for ensuring this policy is put into practice:**

- [REDACTED] (Operations and Health & Safety Director).

### **To ensure health and safety standards are maintained/improved, the following persons have responsibility in the following areas:**

#### **[REDACTED] (Operations and Health & Safety Director)**

- Accident and ill-health management & investigation,
- Consulting employees,
- Maintaining vehicles and equipment,
- Monitoring training requirements,
- Production and management of risk assessment method statements, and
- Providing information, instruction, training and supervision.

#### **[REDACTED] (Operations Manager)**

- Consulting employees,
- Monitoring training requirements,
- Management of risk assessment method statements,
- Providing information, instruction, training and supervision.

#### **[REDACTED] (Compliance Manager)**

- Assisting accident and ill-health management & investigation,
- Accident monitoring,
- Management of emergency procedures, fire and evacuation of office / yard,
- Management of first aid provision, fire equipment and personal protection equipment (PPE),
- Assisting in the maintenance of equipment, and
- Monitoring and arranging of training.

### **[REDACTED] (External H&S Consultant)**

- Accident and ill-health management & investigation
- Consulting employees
- Production of risk assessment method statements (RAMS), control of substances hazardous to health (COSHH) risk assessments, fire risk assessments and construction and design management (CDM) 2015 safety folders.
- Providing information, instruction, training and supervision.

### **Team Leader / Supervisor**

- Providing information, instruction and supervision to team under supervision,
- Ensuring the welfare and safety of team under supervision,
- Ensuring RAMS are understood, signed and followed by team under supervision,
- The amendment of RAMS,
- Conducting vehicle maintenance and pre-use equipment checks, and
- Reporting all health and safety concerns.

### **All Employees**

- Co-operate with supervisors and managers on health and safety matters,
- Adhere to company policies, procedures and documentation relating to health and safety matters,
- Take reasonable care of their own health and safety and that of others who may be affected by their acts or omissions,
- Maintain and use PPE (Personal Protective Equipment) in a proper and safe manner, as instructed by management and RAMS (Risk Assessment Method Statement),
- Report all health and safety concerns to an appropriate person (as detailed above).

## *Arrangements for Health and Safety*

### **Risk Assessment Method Statements**

GPT (UK) Ltd will:

- Complete relevant risk assessment method statements and take action to minimise, as far as reasonably practicable, risk of exposure to a hazard encountered whilst in work.
- Review risk assessment method statements when working habits or conditions change.

### **Training**

GPT (UK) Ltd will:

- Give staff health and safety inductions and provide appropriate training to enable them to safely perform the tasks expected of them.
- Implement a systematic approach to the identification, delivery and evaluation of training to ensure suitable staff training standards are achieved and maintained.

### **Personal Protective Equipment**

GPT (UK) Ltd will:

- Provide suitable PPE to staff free of charge and take all reasonable steps to ensure it is utilised properly.
- Provide instruction and training on the appropriate use of PPE.

### **Tools & Equipment**

GPT (UK) Ltd will:

- Provide training on the correct and safe use of power tools and equipment.
- Conduct periodic inspections and servicing of tools and equipment.
- Conduct periodic portable appliance testing of electrical equipment.
- Remove from use faulty tools and equipment.

### **H&S Consultation**

GPT (UK) Ltd will:

- Routinely consult with staff on health and safety matters as they arise and formally during health and safety management meetings.
- Utilise the expertise of an external health and safety consultant.

## **Emergency, Fire and Evacuation**

GPT (UK) Ltd will:

- Ensure evacuation plans are tested and evacuation drills conducted every 6 months.
- Ensure escape routes are well signed, functional and kept clear at all times.
- Ensure firefighting equipment and the fire alarm system are maintained and tested regularly.
- Provide first aid equipment and first aid training to staff.

## **Welfare Facilities**

GPT (UK) Ltd will:

- Ensure all staff have access to adequate welfare facilities in line with relevant legislation (Construction (Design & Management) Regulations 2015 – Schedule 2; Workplace (Health, Safety & Welfare) Regulations 1992) and meet the minimum welfare facilities required for construction sites.
- Ensure that the welfare facilities provided include clean, lit and well-ventilated sanitary conveniences, washing facilities, drinking water, changing rooms / lockers and facilities for rest.

## **Asbestos**

GPT (UK) Ltd will:

- Comply with the Control of Asbestos Regulations 2012.
- Not conduct licensed or non-licensed asbestos works.
- Ensure all field staff receive Asbestos Awareness training in order to identify any potential or actual asbestos containing materials that they may come across whilst at work.
- Ensure that if asbestos is discovered or accidentally disturbed during work then staff will immediately stop works and follow the guidance stated within the Health & Safety Executive's EM1 'What to do if you discover or accidentally disturb asbestos during your work' document.



*Ian McDonald (Managing Director)*

*Date: April 2023*

*Next Review Date: April 2024*